

To  
The Director & Vice-Chancellor,  
ICAR-CIFE, Mumbai

Date: 15/12/2025

(Through Proper Channel)

1268  
15/12/25

Kolkata Central

**Sub: Request for a Contingent Advance of Rs. 1,85,521/- (Rupees one lakh eighty five thousand five hundred twenty one only) to conduct the STP on "Meethe Pani me Machhli Palan" for 30 fish farmers and 1 Guide from Munger District, Bihar during 7-13 January, 2026– reg.**

Sir,

With reference to the above, I request to sanction a contingent advance of Rs. 1,85,521/- (Rupees one lakh eighty five thousand five hundred twenty one only) for various expenditure heads mentioned below (except course fee, lodging charges and cost of pH & ammonia kits) for conducting the STP on "Meethe Pani me Machhli Palan" for the fish farmers from Munger District, Bihar during 7-13 January, 2026. The approved budgetary heads are given below.

**Approved budget by Govt. of Bihar**

| Sl. No. | Heads of Expenditure   | Expenditure per batch of 30 farmers (Rs.) |
|---------|--|---|
| 1.      | Course fee @ Rs. 4720/-/head (including 18% GST)   | 141600.00                                 |
| 2.      | Training manual & kits for 30 participants and 01 guide@ Rs. 1000/-  | 31000.00                                  |
| 3.      | Boarding and lodging charges @Rs.325/- for 30 participants and 01 guide for 07 days  | 70525.00                                  |
| 4.      | Vehicle hire charges for field trips   | 56000.00                                  |
| 5.      | Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)                                   | 20832.00                                  |
| 6.      | Cost of Ammonia kit for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)   | 20832.00                                  |
| 7.      | Training inputs (chemicals, fish, feed ingredients, logistics items etc.)  | 30196.00                                  |
| 8.      | Miscellaneous (Banner, printing of certificate & ID card, inaugural & valedictory programme, charge of field demonstration etc.) | 19500.00                                  |
|         | <b>TOTAL</b>   | <b>3,90,485.00</b>                        |

**Revenue amount:** The amount for course fee, lodging charges and cost of pH & ammonia kits as mentioned below are excluded in the advance.

| Heads of Expenditure  | Expenditure (Rs.) | Remarks                               |
|---|-------------------|---------------------------------------|
| Course fee @ Rs. 4000/- + GST (Rs. 720/- @18%) for 30 nos. farmers                            | 141600.00         |                                       |
| Lodging charges @Rs.100/- for 30 participants and 01 guide                                    | 21700.00          |                                       |
| Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 630/- (including 5% GST) | 19530.00          | GST can be deposited @ 5%             |
| Cost of Ammonia kit for 30 participants and 01 guide @ Rs. 630/- (including 5% GST)           | 19530.00          | instead of 12% due to new GST regime. |
| <b>TOTAL</b>  | <b>2,02360.00</b> |                                       |

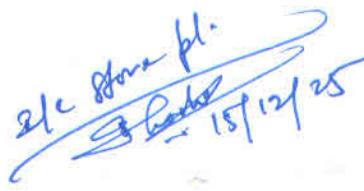
**Advance Amount:**

| Heads of Expenditure  | Expenditure per batch of 30 farmers & 1 guide (Rs.) |
|---|---|
| Training manual & kits for 30 participants and 01 guide@ Rs. 1000/-                     | 31000.00  |
| Fooding charges @ Rs.225/- for 30 participants and 01 guide for 07 days                 | 48,825.00   |
| Vehicle hiring charges for field trips  | 56,000.00   |
| Training inputs (chemicals, fish, feed ingredients, logistics items etc.)               | 30196.00  |
| Miscellaneous (Banner, printing of certificate, inaugural & valedictory programme etc.) | 19500.00  |
| <b>TOTAL</b>  | <b>185521.00</b>                                    |

  
(Sujata Sahoo)

Sr. Scientist

Training Coordinator, Munger District

  
Dr. S. K. Sahoo  
15/12/25

**Proforma for Submission of Proposal on Training Programme**

1. Title of the training programme: **Meethe Pani me Machhli Palan**
2. Institute where the training programme will be conducted: **ICAR-CIFE, Kolkata Centre**
3. Objectives (attach a separate sheet if required):  
**To impart training on Meethe Pani me Machhli Palan.**
4. Time Schedule (attach a copy of programme schedule): Dates: **7-13 January, 2026**
5. Name and address of sponsoring/collaborating agency:  
**The District Fisheries Officer cum Chief Executive Officer, Munger, Directorate of Fisheries, Department of Animal Husbandry and Fisheries Resource, Govt. of Bihar**
6. Status of sponsoring/collaborating agency:  
Indian: Central Government/Government Undertaking/State Government/Private organisation/NGO/other (specify): **State Government**  
Foreign: U.N agency/CGIAR Institute/Private Organisation/other International Agency (specify): \_\_\_\_\_
7. Additional information on foreign sponsoring/collaborating agency (attach a separate sheet if required): NA
  - a) Genesis of the proposal:
  - b) Details of past collaborations, if any, by the collaborator/sponsor with the applicant Institute/other ICAR institutes/other Indian institution(s), whatever is known:
  - c) Justification/need for foreign sponsorship/collaboration and likely benefits (scientific, economic, societal, strategic etc.) for the Institute/ICAR/India:
  - d) Foreign support/collaboration (details): Financial support/Equipment support/Technical support/any other:
8. Programme Director for training (attach a brief CV indicating credentials in the content area(s) and/or training capabilities, in case programme is sponsored by foreign agency)  
Name & Designation: **Dr. Tapas Kumar Ghoshal, Principal Scientist & Head**  
Address for correspondence: **ICAR-CIFE, Kolkata Centre**  
Telephone/Email: **9434567129/ tkghoshal@cife.edu.in**
9. Programme coordinator for training programme (attach a brief CV indicating credentials in the content area(s) and/or training capabilities, in case programme is sponsored by foreign agency)  
**Name & Designation: Dr. Sujata Sahoo, Senior Scientist**  
Address for correspondence: **ICAR-CIFE, Kolkata Centre**  
Telephone/Email: **sujatasahoo@cife.edu.in**
10. Resource persons for the training programme with their qualifications and justifications (attach list). NA
11. Whether the required facilities and equipments for conducting the training programme are available with the Institution. Yes
12. Any additional equipments/infrastructural facilities, if any, required for implementation of the training programme. Give their approximate cost and justification for inclusion in the costs.: NA
13. Number of participants: **30 nos.**
14. Nationality of participants: Indian/Foreign (Please give nos./details): **Indian**

15. In case of foreign participants, has the required approval of MEA been taken (enclose the detailed application forms of the participants as given in Annexure TR-3): NA

16. Proposed budget for the training programme giving break-up for different operational heads as given below:

| Operational Head  | Approximate expenditure                   |
|---|---|
| <b>Travel cost (if provision has to be kept)</b>  |   |
| a. Travel for trainees and resource persons   | -   |
| b. DA/per diem for trainees and resource persons  | -   |
| c. Travel costs for educational tours, study visits, etc., where applicable.  | 56000.00                                  |
| <b>Boarding and lodging</b>   |   |
| a. For trainees : (Rs. 325 x 31 x 7 days) 30 farmers & 01 guide   | 70525.00                                  |
| b. For outstation resource persons  | -   |
| <b>Training material (including resource material, stationery, etc.) to be provided to trainees</b>   | 31000.00                                  |
| <b>Consumables/chemicals/glasswares/raw materials/components</b>  | 30196.00                                  |
| <b>Cost of pH kit (soil &amp; water) for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)</b>                                       | 20832.00<br>Rs. 18600 + Rs. 2232 (GST)    |
| <b>Cost of ammonia kit for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)</b>   | 20832.00<br>Rs. 18600 + Rs. 2232 (GST)    |
| <b>Resource person fee / Honorarium</b>   | -   |
| a. Resource persons   | -   |
| b. Programme Director and Programme Coordinator (s)   | -   |
| c. Other Staff  | -   |
| <b>External payment envisaged (cost of outsourcing for transport and other services)</b>  | -   |
| <b>Contingencies</b>  | -   |
| <b>Institutional Charges (Cost of physical inputs/services/ utilities provided by the institute)</b>  | 141600.00<br>Rs. 120000 + Rs. 21600 (GST) |
| <b>Course fee @ Rs. 4720/-/head (including 18% GST) for 30 farmers</b>  |   |
| <b>Miscellaneous (Banner, printing of certificate &amp; ID card, inaugural &amp; valedictory programme, charge of field demonstration etc.)</b> | 19500.00                                  |
| <b>Service tax/any other tax</b>  | -   |
| <b>Total</b>  | <b>3,90,485/-</b>                         |

17. Whether a written Agreement has been entered into with the sponsoring agency incorporating the essential elements as indicated in Chapter I para 1.3.3.

*Forwarded  
S. Bhatia 15/12/25*

*S. Bhatia*

(Signature)

Programme Coordinator/Director

(To be forwarded by Head of Division, in institutes where applicable)

18. Recommendation of PME cell:

Certified that the proposal is in conformity with the ICAR rules and guidelines. Any other comment:

Date:

(Signature) I/c, PME cell

‘कार्यालय— जिला मत्स्य पदाधिकारी—सह— मुख्य कार्यपालक पदाधिकारी, मुंगेर।  
पत्रांक...१९९९/मत्स्य/मुंगेर/दिनांक...०५.१२.२०२२

प्रेषक,

जिला मत्स्य पदाधिकारी—सह—  
मुख्य कार्यपालक पदाधिकारी  
मुंगेर।  
सेवा में,

शाखा प्रबंधक  
भारतीय रस्टेट बैंक, मुंगेर।

विषय— संलग्न विवरणी के तहत प्रशिक्षण शुल्क संस्थान के बैंक खाता में RTGS से भुगतान करने के संबंध में।

महाशय,

उपर्युक्त विषय के संदर्भ में सूचित करना है कि इस संलग्न विवरणी के तहत केन्द्रीय मार्तियकी शिक्षा स्थान के उपकेन्द्र साल्ट लेक कोलकाता (पश्चिम बंगाल) के बैंक खाता में प्रशिक्षण शुल्क इस कार्यालय के चेक ३२२१२० दिनांक ०५/१२/२५ राशि ३,४२,०००/- में RTGS से भुगतान करना चाहेंगे।

संलग्न—

1. RTGS FORM

2 लाभुक की विवरणी

3. चेक संख्या ३२२१२० दिनांक ०५/१२/२५

विश्वासभाजन

०५/१२/२५

जिला मत्स्य पदाधिकारी—सह—  
मुख्य कार्यपालक पदाधिकारी

०५/१२/२५



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संस्थान का विवरणी:-

| क्र<br>0<br>स<br>0 | प्रशिक्षण<br>संस्थान<br>का नाम  | योजना<br>का नाम                            | बैंक<br>का<br>नाम | बैंक खाता   | IFSC CODE   | प्रशिक्षण<br>शुल्क | अम्युवित |
|--------------------|---------------------------------|--|-------------------|-------------|-------------|--------------------|----------|
| 1                  | ICAR-<br>UNIT<br>CIFE<br>MUMBAI | मत्स्य<br>प्रशिक्षण एवं<br>प्रसार<br>योजना | S.B.I<br>BANK     | 10132355212 | SBIN0003117 | 3,42,000.00        |          |

जिला मत्स्य पदाधिकारी-सह-  
मुख्य कार्यपालक पदाधिकारी  
ठाकुर।

प्रारंभिक रूपरेखा  
State Bank Of India

(00136)-MUNGER  
RAJ BARI BAZAR  
DIST MUNGER BIHAR 011201  
Tel : 0344 224905 Fax : 224005 IFS Code : SBIN0000130 SWIFT :

05/12/2025  
VALID FOR 3 MONTHS ONLY  
D D M M Y Y Y Y  
TT80lg

गा भारक को OR BEARER

जाता करे ₹ 348,000 =/-

11173767990

VALID UPTO ₹ 10 LACS AT NON-HOME BRANCH FOR NON-CASH TRANSACTION ONLY

11089787371110

SB ACCOUNT

PREFIX :  
1516200017

MULTICITY CHEQUE Payable at Par at All Branches of SBI

Manish Rastogi  
05.12.2025  
लिला भहस्य पदाधिकारी-नह-  
मुख्य कार्यपालक पदाधिकारी  
DISTRICT FISHERI OFFICER  
21912

Please sign above

322120 8110022021 01926111 31



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Comprehensive Financial Management System

Govt. Of Bihar

Bill Payee Payment Status report

Report Generated 11-Dec-2025 14:39:11

|                  |   |                           |
|------------------|---|---------------------------|
| Report Generated | : | Lower Division Clerk      |
| Bill Office      | : | DFO CUM CEO MUNGER        |
| Bill Office Id   | : | S10491                    |
| Bill Ref No      | : | 2025120341447946          |
| Sanction No      | : | 2512031227002864          |
| Advice Id        | : |                           |
| Bill Description | : | Deposit Account Bill      |
| Claim Type       | : | Payment to Payee          |
| Head of Account  |   | 00-6448-00-120-0082-00-02 |

| Total Payee | Bill Total Gross Amount (Rs.) | Bill Total Net Payment Amount (Rs.) | Bill Total Success Amount (Rs.) | Bill Total Failed Amount (Rs.) |
|-------------|-------------------------------|-------------------------------------|---------------------------------|--------------------------------|
| 2           | 123485                        | 123485                              | 123485                          | 0                              |

| SI .no | Payee Name & ID                            | Account Holder Name              | Account No & IFSC         | Net Payment | UTR No                | End to End ID     | Scroll (DN/ RN) No. | Scroll Date | Payment Status     | Reason for Failure |
|--------|--|----------------------------------|---------------------------|-------------|-----------------------|-------------------|---------------------|-------------|--------------------|--------------------|
| 1      | ICAR UNIT CIFE(24697BC)                    | ICAR UNIT CIFE                   | 10132355212 & SBIN0003117 | 48485       | XUTRRRBIS H002002053  | 82980006016355212 | 0151160101          | 10-Dec-2025 | Payment Successful |                    |
| 1      | DFO-Cum Executive Officer Munger(33163200) | DFO Cum Executive Officer Munger | 11173767990 & SBIN0000136 | 75000       | TXUTTRRBIS H002002053 | 64530006108367990 | 0151160101          | 10-Dec-2025 | Payment Successful |                    |