

To
The Director & Vice-Chancellor,
ICAR-CIFE, Mumbai

(Through Proper Channel)

Date: 15/12/2025



Sub: Request for a Contingent Advance of **Rs. 1,85,521/- (Rupees one lakh eighty five thousand five hundred twenty one only)** to conduct the STP on "Meethe Pani me Machhli Palan" for 30 fish farmers and 1 Guide from **Munger District, Bihar** during **7-13 January, 2026**— reg.

Sir,

With reference to the above, I request to sanction a contingent advance of **Rs. 1,85,521/- (Rupees one lakh eighty five thousand five hundred twenty one only)** for various expenditure heads mentioned below (except course fee, lodging charges and cost of pH & ammonia kits) for conducting the STP on "Meethe Pani me Machhli Palan" for the fish farmers from **Munger District, Bihar** during **7-13 January, 2026**. The approved budgetary heads are given below.

Approved budget by Govt. of Bihar

Sl. No.	Heads of Expenditure	Expenditure per batch of 30 farmers (Rs.)
1.	Course fee @ Rs. 4720/-/head (including 18% GST)	141600.00
2.	Training manual & kits for 30 participants and 01 guide@ Rs. 1000/-	31000.00
3.	Boarding and lodging charges @Rs.325/- for 30 participants and 01 guide for 07 days	70525.00
4.	Vehicle hire charges for field trips	56000.00
5.	Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00
6.	Cost of Ammonia kit for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00
7.	Training inputs (chemicals, fish, feed ingredients, logistics items etc.)	30196.00
8.	Miscellaneous (Banner, printing of certificate & ID card, inaugural & valedictory programme, charge of field demonstration etc.)	19500.00
	TOTAL	3,90,485.00

Revenue amount: The amount for course fee, lodging charges and cost of pH & ammonia kits as mentioned below are excluded in the advance.

Heads of Expenditure	Expenditure (Rs.)	Remarks
Course fee @ Rs. 4000/- + GST (Rs. 720/- @18%) for 30 nos. farmers	141600.00	
Lodging charges @Rs.100/- for 30 participants and 01 guide	21700.00	
Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 630/- (including 5% GST)	19530.00	GST can be deposited @ 5% instead of 12% due to new GST regime.
Cost of Ammonia kit for 30 participants and 01 guide @ Rs. 630/- (including 5% GST)	19530.00	
TOTAL	2,02,360.00	

Advance Amount:

Heads of Expenditure	Expenditure per batch of 30 farmers & 1 guide (Rs.)
Training manual & kits for 30 participants and 01 guide@ Rs. 1000/-	31000.00
Fooding charges @ Rs.225/- for 30 participants and 01 guide for 07 days	48,825.00
Vehicle hiring charges for field trips	56,000.00
Training inputs (chemicals, fish, feed ingredients, logistics items etc.)	30196.00
Miscellaneous (Banner, printing of certificate, inaugural & valedictory programme etc.)	19500.00
TOTAL	185521.00

(Sujata Sahoo)
Sr. Scientist

Training Coordinator, Munger District

2/c Sahoo pl.
15/12/25

Proforma for Submission of Proposal on Training Programme

1. Title of the training programme: **Meethe Pani me Machhli Palan**
2. Institute where the training programme will be conducted: **ICAR-CIFE, Kolkata Centre**
3. Objectives (attach a separate sheet if required):
To impart training on Meethe Pani me Machhli Palan.
4. Time Schedule (attach a copy of programme schedule): Dates: **7-13 January, 2026**
5. Name and address of sponsoring/collaborating agency:
The District Fisheries Officer cum Chief Executive Officer, Munger, Directorate of Fisheries, Department of Animal Husbandry and Fisheries Resource, Govt. of Bihar
6. Status of sponsoring/collaborating agency:
Indian: Central Government/Government Undertaking/State Government/Private organisation/NGO/other (specify): **State Government**
Foreign: U.N agency/CGIAR Institute/Private Organisation/other International Agency (specify): _____
7. Additional information on foreign sponsoring/collaborating agency (attach a separate sheet if required): **NA**
 - a) Genesis of the proposal:
 - b) Details of past collaborations, if any, by the collaborator/sponsor with the applicant Institute/other ICAR institutes/other Indian institution(s), whatever is known:
 - c) Justification/need for foreign sponsorship/collaboration and likely benefits (scientific, economic, societal, strategic etc.) for the Institute/ICAR/India:
 - d) Foreign support/collaboration (details): Financial support/Equipment support/Technical support/any other:
8. Programme Director for training (attach a brief CV indicating credentials in the content area(s) and/or training capabilities, in case programme is sponsored by foreign agency)
Name & Designation: **Dr. Tapas Kumar Ghoshal, Principal Scientist & Head**
Address for correspondence: **ICAR-CIFE, Kolkata Centre**
Telephone/Email: **9434567129/ tkghoshal@cife.edu.in**
9. Programme coordinator for training programme (attach a brief CV indicating credentials in the content area(s) and/or training capabilities, in case programme is sponsored by foreign agency)
Name & Designation: Dr. Sujata Sahoo, Senior Scientist
Address for correspondence: **ICAR-CIFE, Kolkata Centre**
Telephone/Email: **sujatasahoo@cife.edu.in**
10. Resource persons for the training programme with their qualifications and justifications (attach list). **NA**
11. Whether the required facilities and equipments for conducting the training programme are available with the Institution. **Yes**
12. Any additional equipments/infrastructural facilities, if any, required for implementation of the training programme. Give their approximate cost and justification for inclusion in the costs.: **NA**
13. Number of participants: **30 nos.**
14. Nationality of participants: Indian/Foreign (Please give nos./details): **Indian**

15. In case of foreign participants, has the required approval of MEA been taken (enclose the detailed application forms of the participants as given in Annexure TR-3): NA
16. Proposed budget for the training programme giving break-up for different operational heads as given below:

Operational Head	Approximate expenditure
Travel cost (if provision has to be kept)	
a. Travel for trainees and resource persons	-
b. DA/per diem for trainees and resource persons	-
c. Travel costs for educational tours, study visits, etc., where applicable.	56000.00
Boarding and lodging	-
a. For trainees : (Rs. 325 x 31 x 7 days) 30 farmers & 01 guide	70525.00
b. For outstation resource persons	-
Training material (including resource material, stationery, etc.) to be provided to trainees	31000.00
Consumables/chemicals/glasswares/raw materials/components	30196.00
Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00 Rs. 18600 + Rs. 2232 (GST)
Cost of ammonia kit for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00 Rs. 18600 + Rs. 2232 (GST)
Resource person fee / Honorarium	-
a. Resource persons	-
b. Programme Director and Programme Coordinator (s)	-
c. Other Staff	-
External payment envisaged (cost of outsourcing for transport and other services)	-
Contingencies	-
Institutional Charges (Cost of physical inputs/services/ utilities provided by the institute)	141600.00 Rs. 120000 + Rs. 21600 (GST)
Course fee @ Rs. 4720/-/head (including 18% GST) for 30 farmers	
Miscellaneous (Banner, printing of certificate & ID card, inaugural & valedictory programme, charge of field demonstration etc.)	19500.00
Service tax/any other tax	-
Total	3,90,485/-

17. Whether a written Agreement has been entered into with the sponsoring agency incorporating the essential elements as indicated in Chapter I para 1.3.3.

Forwarded
Ghoshal
15/12/25

[Signature]

(Signature)

Programme Coordinator/Director

(To be forwarded by Head of Division, in institutes where applicable)

18. Recommendation of PME cell:

Certified that the proposal is in conformity with the ICAR rules and guidelines. Any other comment:

Date:

(Signature)/c, PME cell

कार्यालय- जिला मत्स्य पदाधिकारी -सह- मुख्य कार्यपालक पदाधिकारी, मुंगेर।
पत्रांक...12.9.9...../मत्स्य/मुंगेर/दिनांक...5.5.11.2/2025

प्रेषक,

जिला मत्स्य पदाधिकारी-सह-
मुख्य कार्यपालक पदाधिकारी
मुंगेर।

सेवा में,

शाखा प्रबंधक
भारतीय स्टेट बैंक, मुंगेर।

विषय- संलग्न विवरणी के तहत प्रशिक्षण शुल्क संस्थान के बैंक खाता में RTGS से भुगतान करने
के संबंध में।

महाशय,

उपर्युक्त विषय के संदर्भ में सूचित करना है कि इस संलग्न विवरणी के तहत केन्द्रीय
मात्स्यिकी शिक्षा स्थान के उपकेन्द्र, साल्ट लेक, कोलकाता (पश्चिम बंगाल) के बैंक खाता में प्रशिक्षण शुल्क
इस कार्यालय के चेक 322120 दिनांक 05/12/25 राशि 3,42,000/- में
RTGS से भुगतान करना चाहेंगे।

संलग्न-

1. RTGS FORM

2. लाभुक की विवरणी

3. चेक संख्या 322120 दिनांक 05/12/25

विश्वासभाजन

जिला मत्स्य पदाधिकारी-सह-
मुख्य कार्यपालक पदाधिकारी
मुंगेर।

संस्थान का विवरणी:-

क्र 0 स 0	प्रशिक्षण संस्थान का नाम	योजना का नाम	बैंक का नाम	बैंक खाता	IFSC CODE	प्रशिक्षण शुल्क	अभ्युक्ति
1	ICAR- UNIT CIFE MUMBAI	मत्स्य प्रशिक्षण एवं प्रसार योजना	S.B.I BANK	10132355212	SBIN0003117	3,42,000.00	

05/11/22

जिला मत्स्य पदाधिकारी-सह-
मुख्य कार्यपालक पदाधिकारी

05/11/22

SESHAKSA (K) CTS 2019

भारतीय स्टेट बैंक
State Bank of India

(60136)-MUNGER
RAJ BATTI BARI BAZAR
DIST MUNGER BIHAR 811201
Tel : 0344 224905 Fax : 224005 IFS Code : SBIN000136 SWIFT :

काल 3 महीने के लिए वैध / VALID FOR 3 MONTHS ONLY
05/12/2025
D D M M Y Y Y Y
TT80lg

श्रीमान प्रमोद कुमार सिंह को भुगतान करने के लिए

या धारक को OR BEARER

रुपये में - तीन लाख पचास हजार मात्र के लिए

अदा करें

₹ 3,42,000 = 00

11173767990

VALID UP TO ₹ 10 LACS AT NON-HOME BRANCH FOR NON-CASH TRANSACTION ONLY

8999767574123

SB ACCOUNT
PREFIX :
1516200017

Manish Rastogi
05.12.2025
जिला मजिस्ट्रेट पदाधिकारी-सह-
मुख्य कार्यपालक पदाधिकारी
DISTRICT JHSIERI OFFICER
मुंगेर
Please sign above

MULTI-CITY CHEQUE Payable at Par at All Branches of SBI

⑈322120⑈ 811002202⑈ 019261⑈ 31

Comprehensive Financial Management System

Govt. Of Bihar

Report Generated 11-Dec-2025 14:39:11

Bill Payee Payment Status report

Report Generated : Lower Division Clerk
Bill Office : DFO CUM CEO MUNGER
Bill Office Id : S10491

Bill Ref No : 2025120341447946
Sanction No : 25120312270002864
Advice Id :
Date : 03-Dec-2025
Date : 03-Dec-2025

Treasury Name : VIKASH BHAWAN
Treasury Code : PBB

Token No : PBB202512000074451
T.V No : PPBB2025128448000000777
Date : 03-Dec-2025
Date : 10-Dec-2025

Bill Description : Deposit Account Bill
Claim Type : Payment to Payee

Head of Account 00-8448-00-120-0082-00-02

Total Payee	Bill Total Gross Amount (Rs.)	Bill Total Net Payment Amount (Rs.)	Bill Total Success Amount (Rs.)	Bill Total Failed Amount (Rs.)
2	123485	123485	123485	0

Sl. no	Payee Name & ID	Account Holder Name	Account No & IFSC	Net Payment	UTR No	End to End ID	Scroll (DN/ RN) No.	Scroll Date	Payment Status	Reason for Failure
1	ICAR UNIT CIFE(24697BC)	ICAR UNIT CIFE	10132355212 & SBIN0003117	48485	/XUTR/RBIS H002002053 23	PBB2512SBIN2512033 82980006016355212	DNV601030 0151160101 8202512107	10-Dec-2025	Payment Successful	
1	DFO CUM Executive Officer Munger(33163200)	DFO CUM Executive Officer Munger	11173767990 & SBIN0000136	75000	/XUTR/RBIS H002002053 24	PBB2512SBIN2512033 64530006108367990	DNV601030 0151160101 8202512107 353001	10-Dec-2025	Payment Successful	